



MOVE-OUT details

THANK YOU for making Aspen Heights Murfreesboro home for another year!

Because you have opted to transfer to a new home here at Aspen Heights, you will not be required to move out on July 31. Instead, you will be able to move from your current home to your new unit on Transfer Day. However, you will only have **1-DAY** to complete the move from your old home to your new unit. This is critical to ensure that work on your old unit stays on schedule in preparation for the new residents moving in.

Our MOVE-OUT 101 Info Sheet will prepare you for move-out basics, however on Transfer Day, you will need to visit the office to pick up the following items:

- NEW Electronic House Key
- NEW Bedroom Key
- NEW Mailbox Key

All previously issued items must be turned in on Transfer Day after you have completed your transfer.

AUGUST RENT PAYMENT

Please note that your first rent payment for your new home is due on **August 1, 2020**.

Your assigned transfer day is _____.

If you have opted to pay the \$250 transfer fee, your unit will be provided to you after vendor services have been completed.

If you have opted to transfer to a new home in “As Is” condition, please remember “As Is” means that the unit will not be made ready (i.e. no paint, cleaning, or carpet cleaning will be done in your unit). For any maintenance issues, you will need to submit a work order. As a reminder, any non-emergency work orders may require additional time to complete due to our Turn process. Please remember to complete your move in condition form as you are taking the unit “As Is.”